FOOTHILLS CHURCH — CHILD PROTECTION REPORTING FLOWCHART

What to Report? Any child safety concerns, including:
- Disclosure of abuse or harm
- Suspicion, observation or allegation of abuse
- Serious breach of Code of Conduct

Listen without judgement or fear, use open questions, show empathy, clarify what you have heard, assure the person appropriate action will be taken, reassure child or person it is not their fault.

Is the child in immediate danger?

YES →

IMMEDIATELY CALL THE POLICE ON 000 or 131444
(Follow instructions, address immediate safety needs, organise support)

NO →

REPORT TO SAFE CHURCH TEAM as soon as possible Complete Safe Church Concerns Form

Is a child at Risk of Significant Harm?

YES →

SAFE CHURCH TEAM:
- Make a report to the Child Protection Helpline via 132111 or an e-report
- If Safe Church Team unable to be contacted you can make report
- Keep Copy of MRG report for records
- Report to Leadership Team as soon as possible

UNSURE →

SAFE CHURCH TEAM:

Complete Mandatory Reporter Guide (MRG) at

https://reporter.childstory.nsw.gov.au/s/mrg

Does MRG result in: 'Immediate Report to Child Protection'?

YES ←

NO →

NO →

SAFE CHURCH TEAM:
Report to Leadership Team as soon as possible

Follow other instructions given by MRG

Is there allegation of child abuse?

YES →

SAFE CHURCH TEAM:
Report to Police

Is the allegation about a person required to hold a WWCC?

YES →

SENIOR PASTOR (or the person delegated by them):
Notify the Reportable Conduct Scheme within 7 days with final report within 30 days of receiving information

NO →

NO →

SAFE CHURCH TEAM AND LEADERSHIP TEAM:
- Follow Gov. agency and external advisor Tim Dyer SMS 0407522795 for investigation
- Communicate outcome to person making initial notification
- Safe Church Concerns Form completed & securely stored